

	Name: Nichole Freeman-Coleman			
			Date:	12-Jul-09
	Assignment: _KIIC Artifacts Workshop__			
	Risk	Probability	Impact	Response Actions or Rationale
	Inter Museum Conservation (IMC) ( <a href="http://www.ica-artconservation.org/">http://www.ica-artconservation.org/</a> ) will not commit	Low	High	Retain - (accept) Contingency Plan: change workshop to an information seminar which provides education to Czech community. The seminar could detail the importance of preserving personnel artifacts. Distribute IMC flyers .
	Overcrowding by Czech community who have to be turned away	Low	Medium	Mitigate - Historic Preservation Students - schedule additional workshops so all Czech community members can attend the event.
	Does not draw interest of Czech Community	Medium	High	Retain - (accept) Historic Preservation Students - cancel event.
	Ursuline can not provide necessary space IMC requires	Low	High	Mitigate - Historic Preservation Students - Check larger Venues for more space .
	Dates not available for space at Ursuline	Medium	High	Mitigate - Historic Preservation Students - Check larger Venues for more space .
	Other Departments will not support event	Low	High	Transfer - seek the assistance of Sister Diana. Request she speak to the department heads to gain commitment.
	Not enough volunteers	High	High	Transfer - seek the assistance of Sister Diana. Request she speak to the department heads to gain commitment.